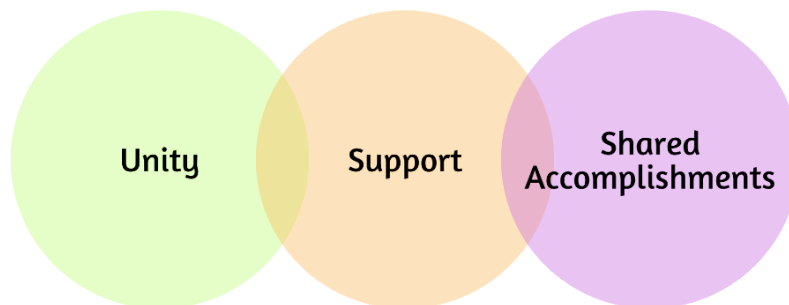


CN4C Learner Expectations, Behaviour and Values Policy

Our CN4C Learning intent and values:

At Cornwall Neighbourhoods for Change, we know it is important to celebrate people's achievements, including taking part in training, and successfully completing a course or certification.

In our CN4C Learning, the values we expect from staff and learners:



Our values and learning environment bring learning to life and equip you with the skills and knowledge needed for a bright future.

We provide opportunities for all to achieve their personal goals, maximise life chances within and beyond your time at CN4C, regardless of your starting point. We are here to guide and support you every step of the way.

Introduction

The CN4C Learner Expectations, Behaviour and Values policy aims to promote healthy relationships, mutual respect, positive behaviour, and self-discipline.

Everyone taking part in learning at CN4C, including staff, are expected to show care and consideration for the welfare of others. As a valuable life skill and in line with our British values these behaviour expectations are inclusive of your time in and outside of the learning environment.

Attendance and punctuality

When joining a CN4C course, Learners are expected to attend all sessions of the course they have joined. CN4C do understand that illness or other issues may cause Learners to miss an occasional lesson, however regular and punctual attendance is expected.

CN4C ask that if you are not able to attend a lesson, that you let us know by calling 01209 310610, or emailing the tutor and/or info@cn4c.org.uk so the tutor is aware. If we do not hear from you, we may contact you to check on your welfare.

If you repeatedly misses the course, they may lose their place on that course.

Commitment to learning

CN4C expects you to take pride in your learning. This includes ensuring any work undertaken is sensible and is produced at your best standard. We will support you on your learning journey to achieve your best and are here to help you.

Behaviour in lessons.

You are expected to act safely and respectfully inside and outside of lessons. This includes: the classroom, travel to and from the place of learning and on work experience or enrichment trips.

Smoking or vaping is not permitted in the Cornwall Neighbourhoods for Change site. We ask if that if you do smoke or vape to leave the premises to do so, being mindful of the local environm

STUDENT CODE OF CONDUCT

At CN4C we will

- Value people equally regardless of age, disability, gender, race, religion, sexual orientation and transgender status.
- Provide a safe and secure environment in which to learn
- Support you in your learning and set targets which are challenging but achievable
- Ensure that feedback of your learning is clear, regular and constructive
- Give you regular feedback on your progress with guidance on how to improve
- Offer opportunities to join other activities organised by CN4C.
- Offer advice and guidance on careers and progression opportunities
- Provide opportunities for you to give us feedback and deal with any complaints fairly and promptly

As a Student, we expect you to

- Aim for 100% attendance at all timetabled classes and work experience
- Be punctual for all classes, arriving ready to participate and learn.
- Mobile phones are to be put on silent and put away during lesson times unless requested to use them for example for research. Ear phones may be permitted by agreement with your tutor as long as it does restrict your focus on the lesson.
- Make learning successful for everyone by behaving in a way that promotes a co-operative, positive and productive learning environment
- Complete work to the requirements set by your course and at your best standard.
- Respect the rights of others, actively embracing equality and diversity, and by reporting inappropriate and unsafe behaviour or concerns to trusted member of staff.
- Seek help when needed and take up any support offered to you
- Listen to the Tutor's instructions on using equipment follow the safe working practices you are given.
- Protect the local environment by disposing of litter appropriately and recycling items where you are able and helping to keep the classroom tidy by putting the resources away when finished with.

What we will not accept in CN4C

- Any form of bullying, (including cyberbullying) intimidation, discrimination, or harassment including sexual harassment
- Any form of physical, emotional, or verbal threats to someone else, in person, via electronic communication or through a third party
- Being under the influence of illegal drugs, solvents, alcohol, or any other behaviour changing substance. The supply or possession of any of these items on CN4C grounds
- The carrying of any weapon, or item intended to be used as a weapon, whether legal or not
- Inappropriate or abusive language to any other student, member of staff or visitor to the CN4C

- Inappropriate use of IT, viewing of indecent, illegal or inflammatory content online, cyber bullying or interference with CN4C systems. CN4C internet is monitored and inappropriate use will be traced.
- Behaviour which causes disruption to the learning of others
- Copying the work of others and passing it as your own
- Deliberate vandalism, graffiti or defacement of CN4C property
- Littering, spitting or depositing chewing gum around the CN4C grounds
- Smoking, or using a vaping device on the CN4C grounds